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**PACE INSTITUTE OF TECHNOLOGY & SCIENCES: ONGOLE
(AUTONOMOUS)**

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Permanently Affiliated to JNTUK, Kakinada. An ISO 9001:2008 Certified Institution
NH-16, Near Valluramma Temple, ONGOLE - 523272. A.P. Contact No: 08592278315, 9581456310 | www.pace.ac.in

**Internal Quality Assurance Cell (IQAC)
Academic Year 2019 - 2020**

CIRCULAR

Ref. No.: PACE/IQAC/2019-20/Cir./

Date: 29-07-2019

It is hereby informed that, the meeting Internal Quality Assurance Cell (IQAC) is plan to conduct on Wednesday, 1st August, 2019 in Principal chamber at 10:00 A.M. All the IQAC members are invited to attend this meeting. The agenda of the meeting is

1. Approval of the agenda items
2. Confirmation of the minutes of the previous IQAC meeting.
3. Changes in IQAC composition.
4. New MoU's.
5. Any Other Item with the Permission of the Chairperson.

Please go through it and all concerned are requested to attend the meeting with proper information in this regard.


Director


Chairperson

Copy to: Secretary & Correspondent for information
All the IQAC members
Office file



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Internal Quality Assurance Cell (IQAC)
Academic Year 2019 - 2020

01-08-2019

Minutes of Meeting

A meeting of all the members of IQAC was held in principal chamber on 01-08-2019 at 10:00 A.M. under the chairmanship of Dr. M.Sreenivasan, principal of PACE Institute of Technology & Sciences, Ongole, A.P.

Agenda of the Meeting:

1. Confirmation of the minutes of the previous IQAC meeting.
2. Changes in IQAC composition.
3. New Mou's
4. Any Other Item with the Permission of the Chairperson.

S.No	Name of Member	Designation	Nature
1	Sri M Sridhar	Secretary & Correspondent	member
2	Dr. Mohan Sreenivasan	Principal	Chairperson
3	Dr G V K Murthy	Dean-Student Affairs, HOD- EEE	Director
4	Dr Ramakrishna	Director-Planing & Development	Member
5	Dr T.R.Chaitanya	Dean-R&D	Member
6	Dr M. Sri Nagesh	HOD- ECE	Member
7	Dr S Rajanand	Dean-Academics, HOD-CSE	Member
8	Dr A.Seshagiri Rao	HOD-IT	Member
9	Dr Raghunath	MBA	Member
10	Dr. Purnachandra Rao	H&S	Member
11	Sri G.E.babu	CE-Exam section	Member
12	Sri M Janakiram	Dean- EDC	Member
13	Sri R Ajay kumar	HOD-ME	Member
14	Dr A Das	ME	Member
15	Sri G Ganesh Naidu	HOD-CIVIL	Member
16	Sri Sudheer Chakravarthy	HOD-AME	Member
17	Mrs. T Mary Jones	HOD- MBA	Member
18	Sri M. V.Ramana Babu	Administration	Member
19	Ms Mamatha	Student-CSE	Member



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Internal Quality Assurance Cell (IQAC)
Academic Year 2019 - 2020

20	Mrs.M.Sreelekha	Alumni	Member
21	Sri B.Radha Krishna Murthy	Industry	Member
22	Sri B.Srinivasa Rao	Stake Holder	Member
23	Dr.Sk.Shakir	External	Member
24	Mrs Roopa Akkesh K	Placement Officer	Member
25	Sri Soundara rajan	Training Officer	Member

The Chairperson, Dr M. Sreenivasan welcomed the members to the IQAC meeting of the institute for the academic year 2019-2020.

The Director Dr G V K Murthy also welcomed the members to the IQAC meeting.

1. Confirmation of the minutes of the previous IQAC meeting

It was resolved that minutes of previous IQAC meeting are confirmed.

2. Changes in new IQAC coposition

Dr Raghunath, Professor in MBA Department is appointed as a member in IQAC under category of senior teacher.

3. New MoU's

The chairperson suggested that more focus needs to be given on new MoU's with respected industries etc.

4. Meeting concluded with thank you note.

Members Attended:

S.No	Name of Member	Designation	Nature	Signature
1	Sri M Sridhar	Secretary & Correspondent	member	
2	Dr. Mohan Sreenivasan	Principal	Chairperson	
3	Dr G V K Murthy	Dean-Student Affairs, HOD- EEE	Director	
4	Dr Ramakrishna	Director-Planing & Development	Member	
5	Dr T.R.Chaitanya	Dean-R&D	Member	
6	Dr M. Sri Nagesh	HOD- ECE	Member	
7	Dr S Rajanand	Dean-Academics, HOD-CSE	Member	
8	Dr A.Seshagiri Rao	HOD-IT	Member	



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Internal Quality Assurance Cell (IQAC)
Academic Year 2019 - 2020

9	Dr Raghunath	MBA	Member	
10	Dr. Purnachandra Rao	H&S	Member	
11	Sri G.E.babu	CE-Exam section	Member	
12	Sri M Janakiram	Dean- EDC	Member	
13	Sri R Ajay kumar	HOD-ME	Member	
14	Dr A Das	ME	Member	
15	Sri G Ganesh Naidu	HOD-CIVIL	Member	
16	Sri Sudheer Chakravarthy	HOD-AME	Member	
17	Mrs. T Mary Jones	HOD- MBA	Member	
18	Sri M. V.Ramana Babu	Administration	Member	
19	Ms Mamatha	Student-CSE	Member	
20	Mrs.M.Sreelekha	Alumni	Member	
21	Sri B.Radha Krishna Murthy	Industry	Member	
22	Sri B.Srinivasa Rao	Stake Holder	Member	
23	Dr.Sk.Shakir	External	Member	
24	Mrs Roopa Akkesh K	Placement Officer	Member	
25	Sri Soundara rajan	Training Officer	Member	

Director - IQAC



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Internal Quality Assurance Cell (IQAC)
Academic Year 2019 - 2020

CIRCULAR

Ref. No.: PACE/IQAC/2019-20/Cir./

Date: 13-09-2019

It is hereby informed that, the meeting Internal Quality Assurance Cell (IQAC) is plan to conduct on Wednesday, 15th September, 2019 in Principal chamber at 10:00 A.M. All the IQAC members are invited to attend this meeting. The agenda of the meeting is

1. Approval of the agenda items
2. Confirmation of the minutes of the previous IQAC meeting.
3. Digital learning platforms (Moodle).
4. Changes in IQAC composition.
5. Timeline for AQAR submission.
6. Any Other Item with the Permission of the Chairperson.

Please go through it and all concerned are requested to attend the meeting with proper information in this regard.


Director


Chairperson

Copy to: Secretary & Correspondent for information
All the IQAC members
Office file



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Internal Quality Assurance Cell (IQAC)
Academic Year 2019 - 2020

15-09-2019

Minutes of Meeting

A meeting of all the members of IQAC was held in principal chamber on 15-09-2019 at 10:00 A.M. under the chairmanship of Dr. M.Sreenivasan, principal of PACE Institute of Technology & Sciences, Ongole, A.P.

Agenda of the Meeting:

1. Confirmation of the minutes of the previous IQAC meeting.
2. Digital learning platforms (Moodle).
3. Timeline for AQAR submission.
4. Changes in IQAC composition.
5. Any Other Item with the Permission of the Chairperson.

S.No	Name of Member	Designation	Nature
1	Sri M Sridhar	Secretary & Correspondent	member
2	Dr. Mohan Sreenivasan	Principal	Chairperson
3	Dr G V K Murthy	Dean-Student Affairs, HOD- EEE	Director
4	Dr Ramakrishna	Director-Planing & Development	Member
5	Dr T.R.Chaitanya	Dean-R&D	Member
6	Dr M. Sri Nagesh	HOD- ECE	Member
7	Dr S Rajanand	Dean-Academics, HOD-CSE	Member
8	Dr A.Seshagiri Rao	HOD-IT	Member
9	Dr Anand Kumar	MBA	Member
10	Dr Raghunath	MBA	Member
11	Dr. Purnachandra Rao	H&S	Member
12	Sri G.E.babu	CE-Exam section	Member
13	Sri M Janakiram	Dean- EDC	Member
14	Sri R Ajay kumar	HOD-ME	Member
15	Dr A Das	ME	Member
16	Sri G Ganesh Naidu	HOD-CIVIL	Member
17	Sri Sudheer Chakravarthy	HOD-AME	Member
18	Mrs. T Mary Jones	HOD- MBA	Member



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Internal Quality Assurance Cell (IQAC)
Academic Year 2019 - 2020

19	Sri M. V.Ramana Babu	Administration	Member
20	Ms Mamatha	Student-CSE	Member
21	Mrs.M.Sreelekha	Alumni	Member
22	Sri B.Radha Krishna Murthy	Industry	Member
23	Sri B.Srinivasa Rao	Stake Holder	Member
24	Dr.Sk.Shakir	External	Member
25	Mrs Roopa Akkesh K	Placement Officer	Member
26	Sri Soundara rajan	Training Officer	Member

The Chairperson, Dr M. Sreenivasan welcomed the members to the IQAC meeting of the institute for the academic year 2019-2020.

The Director Dr G V K Murthy also welcomed the members to the IQAC meeting.

1. Confirmation of the minutes of the previous IQAC meeting

It was resolved that minutes of previous IQAC meeting are confirmed.

2. Digital learning platforms (Moodle).

To obtain 100% utilization of the digital learning platforms (Moodle).

3. Timeline for AQAR proposal submission.

The chairperson referred the following time line for formally submitting the application for AQAR.

Submission of AQAR: 16/12/2019

4. Changes in IQAC composition.

Dr. M. Ananda Rao, Associate Professor in MBA Department is appointed as a member in IQAC under category of senior teacher.

Importance, Roles and functions were presented to new members of IQAC.

5. Meeting concluded with thank you note.



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Internal Quality Assurance Cell (IQAC)
Academic Year 2019 - 2020

Members Attended:

S.No	Name of Member	Designation	Nature	Signature
1	Sri M Sridhar	Secretary & Correspondent	member	
2	Dr. Mohan Sreenivasan	Principal	Chairperson	
3	Dr G V K Murthy	Dean-Student Affairs, HOD- EEE	Director	
4	Dr Ramakrishna	Director-Planing & Development	Member	
5	Dr T.R.Chaitanya	Dean-R&D	Member	
6	Dr M. Sri Nagesh	HOD- ECE	Member	
7	Dr S Rajanand	Dean-Academics, HOD-CSE	Member	
8	Dr A.Seshagiri Rao	HOD-IT	Member	
9	Dr Anand Kumar	MBA	Member	
10	Dr Raghunath	MBA	Member	
11	Dr. Purnachandra Rao	H&S	Member	
12	Sri G.E.babu	CE-Exam section	Member	
13	Sri M Janakiram	Dean- EDC	Member	
14	Sri R Ajay kumar	HOD-ME	Member	
15	Dr A Das	ME	Member	
16	Sri G Ganesh Naidu	HOD-CIVIL	Member	
17	Sri Sudheer Chakravarthy	HOD-AME	Member	
18	Mrs. T Mary Jones	HOD- MBA	Member	
19	Sri M. V.Ramana Babu	Administration	Member	
20	Ms Mamatha	Student-CSE	Member	
21	Mrs.M.Sreelekha	Alumni	Member	
22	Sri B.Radha Krishna Murthy	Industry	Member	
23	Sri B.Srinivasa Rao	Stake Holder	Member	
24	Dr.Sk.Shakir	External	Member	
25	Mrs Roopa Akkesh K	Placement Officer	Member	

Director - IQAC



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**Internal Quality Assurance Cell (IQAC)
Academic Year 2019 - 2020**

CIRCULAR

Ref. No.: PACE/IQAC/2019-20/Cir./

Date: 02-12-2019

It is hereby informed that, the meeting Internal Quality Assurance Cell (IQAC) is plan to conduct on Wednesday, 04th December, 2019 in Principal chamber at 10:00 A.M. All the IQAC members are invited to attend this meeting. The agenda of the meeting is

1. Approval of the agenda items
2. Confirmation of the minutes of the previous IQAC meeting.
3. NAAC sponsored seminar Organizing Purpose.
4. Feed Back & Result Analysis of Final Year.
5. Student Satisfaction Survey.
6. Any Other Item with the Permission of the Chairperson.

Please go through it and all concerned are requested to attend the meeting with proper information in this regard.


Director


Chairperson

Copy to: Secretary & Correspondent for information
All the IQAC members
Office file



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Internal Quality Assurance Cell (IQAC)
Academic Year 2019 - 2020

04-12-2019

Minutes of Meeting

A meeting of all the members of IQAC was held in principal chamber on 04-12-2019 at 10:00 A.M. under the chairmanship of Dr. M.Sreenivasan, principal of PACE Institute of Technology & Sciences, Ongole, A.P.

Agenda of the Meeting:

1. Confirmation of the minutes of the previous IQAC meeting.
2. NAAC sponsored seminar Organizing Purpose.
3. Feed Back & Result Analysis of Final Year.
4. Student Satisfaction Survey.
5. Any Other Item with the Permission of the Chairperson.

S.No	Name of Member	Designation	Nature
1	Sri M Sridhar	Secretary & Correspondent	member
2	Dr. Mohan Sreenivasan	Principal	Chairperson
3	Dr G V K Murthy	Dean-Student Affairs, HOD- EEE	Director
4	Dr Ramakrishna	Director-Planing & Development	Member
5	Dr T.R.Chaitanya	Dean-R&D	Member
6	Dr M. Sri Nagesh	HOD- ECE	Member
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8	Dr A.Seshagiri Rao	HOD-IT	Member
9	Dr Anand Kumar	MBA	Member
10	Dr Raghunath	MBA	Member
11	Dr. Purnachandra Rao	H&S	Member
12	Sri G.E.babu	CE-Exam section	Member
13	Sri M Janakiram	Dean- EDC	Member
14	Sri R Ajay kumar	HOD-ME	Member
15	Dr A Das	ME	Member
16	Sri G Ganesh Naidu	HOD-CIVIL	Member
17	Sri Sudheer Chakravarthy	HOD-AME	Member
18	Mrs. T Mary Jones	HOD- MBA	Member



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Internal Quality Assurance Cell (IQAC)
Academic Year 2019 - 2020

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20	Ms Mamatha	Student-CSE	Member
21	Mrs.M.Sreelekha	Alumni	Member
22	Sri B.Radha Krishna Murthy	Industry	Member
23	Sri B.Srinivasa Rao	Stake Holder	Member
24	Dr.Sk.Shakir	External	Member
25	Mrs Roopa Akkesh K	Placement Officer	Member
26	Sri Soundara rajan	Training Officer	Member

The Chairperson, Dr M. Sreenivasan welcomed the members to the IQAC meeting of the institute for the academic year 2019-2020.

The Director Dr G V K Murthy also welcomed the members to the IQAC meeting.

1. Confirmation of the minutes of the previous IQAC meeting

It was resolved that minutes of previous IQAC meeting are confirmed.

2. NAAC sponsored seminar Organizing Purpose

NAAC sponsored IQAC seminar will be conducted by the end of February, 2020 and finalize the resource persons for NAAC sponsored Seminar.

3. Feed Back & Result Analysis of Final Year

The results of final B.Tech are identified and all the HODs are supposed to submit the feedback from all the failed students.

4. Student Satisfaction Survey

The format for Student Satisfaction Survey should be taken from the NAAC website. It was decided that HOD's should coordinate the activity of conducting Student Satisfaction Survey and analyze the survey.

5. Meeting concluded with thank you note.



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Internal Quality Assurance Cell (IQAC)
Academic Year 2019 - 2020

Members Attended:

S.No	Name of Member	Designation	Nature	Signature
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2	Dr. Mohan Sreenivasan	Principal	Chairperson	
3	Dr G V K Murthy	Dean-Student Affairs, HOD- EEE	Director	
4	Dr Ramakrishna	Director-Planing & Development	Member	
5	Dr T.R.Chaitanya	Dean-R&D	Member	
6	Dr M. Sri Nagesh	HOD- ECE	Member	
7	Dr S Rajanand	Dean-Academics, HOD-CSE	Member	
8	Dr A.Seshagiri Rao	HOD-IT	Member	
9	Dr Anand Kumar	MBA	Member	
10	Dr Raghunath	MBA	Member	
11	Dr. Purnachandra Rao	H&S	Member	
12	Sri G.E.babu	CE-Exam section	Member	
13	Sri M Janakiram	Dean- EDC	Member	
14	Sri R Ajay kumar	HOD-ME	Member	
15	Dr A Das	ME	Member	
16	Sri G Ganesh Naidu	HOD-CIVIL	Member	
17	Sri Sudheer Chakravarthy	HOD-AME	Member	
18	Mrs. T Mary Jones	HOD- MBA	Member	
19	Sri M. V.Ramana Babu	Administration	Member	
20	Ms Mamatha	Student-CSE	Member	
21	Mrs.M.Sreelekha	Alumni	Member	
22	Sri B.Radha Krishna Murthy	Industry	Member	
23	Sri B.Srinivasa Rao	Stake Holder	Member	
24	Dr.Sk.Shakir	External	Member	
25	Mrs Roopa Akkesh K	Placement Officer	Member	

Director - IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

Ref. No.: PACE/IQAC/2019-20/Cir./04

Date: 11-04-2020

It is hereby informed that, the meeting of Internal Quality Assurance Cell (IQAC) is plan to conduct on Tuesday, 15th April, 2020 in Principal chamber at 11:00 A.M. All the IQAC members are invited to attend this meeting. The agenda of the meeting is

1. Approval of the agenda items
2. Confirmation of the minutes of the previous IQAC meeting.
3. Action plan to complete the remain syllabus & conduct internal examination online.
4. Action plan to engage the faculty and students effectively during the lockdown period through online courses.
5. Any Other Item with the Permission of the Chairperson.

Please go through it and all concerned are requested to attend the meeting with proper information in this regard.


Director


Chairperson

Copy to: Secretary & Correspondent for information
All the IQAC members
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

15-04-2020

Minutes of Meeting

A meeting of all the members of IQAC was held in principal chamber on 15-04-2020 at 11:00 A.M. under the chairmanship of Dr. M. Sreenivasan, principal of PACE Institute of Technology & Sciences, Ongole, A.P.

Agenda of the Meeting:

1. Approval of the agenda items
2. Confirmation of the minutes of the previous IQAC meeting.
3. Action plan to complete the remain syllabus & conduct internal examination online.
4. Action plan to engage the faculty and students effectively during the lockdown period through online courses.
5. Any Other Item with the Permission of the Chairperson.

The Chairperson, Dr M. Sreenivasan welcomed the members to the IQAC meeting of the institute for the academic year 2019-2020.

The Director, Dr G V K Murthy also welcomed the members to the IQAC meeting.

1. Approval of the agenda items

Accepted

2. Confirmation of the minutes of the previous IQAC meeting

It was resolved that minutes of previous IQAC meeting are confirmed.

3. Action plan to complete the remain syllabus & conduct internal examination online

Dr M. Sreenivasan requested all HoD's to present the syllabus coverage in the ongoing semester of 2019-2020 Academic Year. Responding this, all HoD's have informed their syllabus coverage. The essence of it is about 90-95% of the syllabus for II/III/IV B.Tech/M.Tech/MBA was covered in the regular mode by the time of Covid-19 lockdown. While 65-75% of syllabus was covered for I B.Tech/M.Tech/MBA. Since, the class work commenced little later in the A.Y.



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Therefore Dr M. Sreenivasan directed to complete the rest of syllabus and conduct revision classes to the students through online mode like Google meet, Zoom, Go to meeting etc.

Second mid examination for II/III/IV B.Tech/M.Tech/MBA are pending. Dr M. Sreenivasan directed to conduct online examination through MOODLE platform.

4. Action plan to engage the faculty and students effectively during the lockdown period through online courses.

Dr M. Sreenivasan directed to all HoD's to utilize the lockdown situation effectively by to attend the online courses for advancement of knowledge to enhance the emerging technologies.

5. Meeting concluded with thank you note.

Finally, it is resolved to

- Complete the syllabus and conduct the revision classes to the students through online mode.
- Complete the all internal pending examinations for II/III/IV B.Tech/M.Tech/MBA through MOODLE platform.
- Utilize the lockdown period to attend the online courses for advancement of knowledge to enhance the emerging technologies.



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Internal Quality Assurance Cell (IQAC)
Academic Year 2019 - 2020

Members Attended:

S.No	Name of Member	Designation	Nature	Signature
1	Sri M Sridhar	Secretary & Correspondent	member	
2	Dr. Mohan Sreenivasan	Principal	Chairperson	
3	Dr G V K Murthy	Dean-Student Affairs, HOD- EEE	Director	
4	Dr Ramakrishna	Director-Planing & Development	Member	
5	Dr T.R.Chaitanya	Dean-R&D	Member	
6	Dr M. Sri Nagesh	HOD- ECE	Member	
7	Dr S Rajanand	Dean-Academics, HOD-CSE	Member	
8	Dr A.Seshagiri Rao	HOD-IT	Member	
9	Dr Anand Kumar	MBA	Member	
10	Dr Raghunath	MBA	Member	
11	Dr. Purnachandra Rao	H&S	Member	
12	Sri G.E.babu	CE-Exam section	Member	
13	Sri M Janakiram	Dean- EDC	Member	
14	Sri R Ajay kumar	HOD-ME	Member	
15	Dr A Das	ME	Member	
16	Sri G Ganesh Naidu	HOD-CIVIL	Member	
17	Sri Sudheer Chakravarthy	HOD-AME	Member	
18	Mrs. T Mary Jones	HOD- MBA	Member	
19	Sri M. V.Ramana Babu	Administration	Member	
20	Ms Mamatha	Student-CSE	Member	
21	Mrs.M.Sreelekha	Alumni	Member	
22	Sri B.Radha Krishna Murthy	Industry	Member	
23	Sri B.Srinivasa Rao	Stake Holder	Member	
24	Dr.Sk.Shakir	External	Member	
25	Mrs Roopa Akkesh K	Placement Officer	Member	

Director - IQAC